

### **Notification of Other Occupations**

Name of practising

barrister: \_\_\_\_\_

Year of admission: \_\_\_\_\_

Nature of the other occupation: \_\_\_\_\_

(1) Capacity: \_\_\_\_\_

(self employed / employed / other capacity, please specify)

(2) Name of the employer/entity the barrister will serve (if applicable):

\_\_\_\_\_

(3) Commencement date of the other occupation: \_\_\_\_\_

(4) Anticipated term of the other occupation:

\_\_\_\_\_  
(i.e. the period during which the other occupation is anticipated to last)

(5) Business nature and duties of the other occupation:

\_\_\_\_\_

(6) Anticipated average hours of work in the other occupation per week:

\_\_\_\_\_

Date: \_\_\_\_\_

Signature of Barrister: \_\_\_\_\_

Notes:

1. All members are required under Rule 5.7(a) of the Bar Code of Conduct, which takes effect on 14 November 2018, to fill in this notification form 14 days before the commencement of the other occupation.
2. The purpose of the notification is to facilitate the Bar Council to know the nature and the relevant terms of the other occupation of practising barristers so that the Bar Council could form a view as to whether there is risk of a breach of the Reputation Rule and the Prejudice Rule under Paragraph 5.8 of the Code.
3. Upon receipt of the notification, the Bar Council may require further information as to the other occupation from members who are obliged to supply such information under Rule 5.7(b) of the Code and the Bar Council may advise the member not to be engaged in the intended other occupation under Rule 5.7(c).
4. If the member fails to give 14 days' prior notification to the Bar Council, he or she must fill in this form and give notification out of time and in any event before the commencement of the other occupation.
5. Failure to give the required notification, failure to supply further information as requested by the Bar Council, failure to comply with any advice of the Bar Council or breach of the Reputation or Prejudice Rule may result in disciplinary action against the member.

## **PERSONAL INFORMATION COLLECTION STATEMENT**

Your personal data collected using this form and in response to any request by the Bar Council for further information in relation to the other occupation notified to the Bar Council hereby (the “**data**”) will be used for the purposes of:

- (1) maintaining a record of your other occupation:
  - (a) for reference in the event of a further other occupation notification by you; and/or
  - (b) to enable the Bar Council to compile information on the other occupations taken up by members of the Hong Kong Bar Association to facilitate policy review;
- (2) conducting any disciplinary investigation or proceedings against you.

It is obligatory to provide the data. Failure to do so may result in disciplinary action against you.

The data will be disclosed to members of the Hong Kong Bar Association and the staff members of the Secretariat of the Hong Kong Bar Association, as the case may be and to the extent required for carrying out the above purposes.

You are entitled to request access to and correction of the data. Any such request should be made by completing the Data Access Request Form (OPS003) specified under the Personal Data (Privacy) Ordinance (Cap. 486) and sending it to :-

The Honorary Secretary, the Bar Secretariat, LG2, High Court Building, 38 Queensway, Hong Kong.

A fee is chargeable by the Hong Kong Bar Association for complying with a data access request as permitted under the Personal Data (Privacy) Ordinance (Cap. 486).

The Privacy Policy Statement of the Hong Kong Bar Association is available on its website at [www.hkba.org](http://www.hkba.org).